

BPOA Community Guidance Letter on Written Communication

Communication via Email: (approved method of communication)

For owners who have agreed to receive HOA communication by email, please note that the Association will use one email address per owner listed on the deed. This ensures consistent delivery and accurate record-keeping for official notices.

If your email address changes, it is your responsibility to provide the Association with updated contact information. The HOA cannot guarantee delivery if an email becomes inactive, blocked, or outdated.

Keeping your preferred email current helps ensure you receive all required HOA information in a timely and reliable manner.

Communication via USPS (snail mail): (approved method of communication)

For owners who have not agreed to receive HOA Communication via email USPS is an accepted form of communication. Any owner at any time may choose to use USPS. For those using USPS, please keep in mind there is a time factor involved in delivery of correspondence via USPS, both in submitting to the HOA and receiving from the HOA.

Communication by Text: (unapproved method of communication)

To keep communication clear, consistent, and legally appropriate, the Board does not conduct Association business through text messages. Texting is informal, easily lost, and cannot be kept as part of the Association's official records. It also increases the risk of miscommunication.

For everyone's protection, all HOA-related questions, concerns, and violation matters must go through the official BPOA communication channels. This ensures that every owner receives the same information and that all correspondence is properly documented.

Thanks you for your cooperation in this matter.

BPOA Board of Directors